

FUNDRAISING EVENTS SIGNAGE

VOLUNTEER

Line Manager: Fundraising Events Fundraiser

Location: Based from Distribution Centre in Plympton with offsite volunteering

In this role, your aim will be to:

Be a part of a small team who are in charge of managing our event signage for our mass participation events. This team will plan where our signage is going to go, fully complete putting the signage out a couple of days before the event and take down after the event. Signage will include directional arrows, warning and information signs. These allow the participants of our events to ensure they are on the correct route and follow our guidelines for Health and Safety reasons.

Ideally you will be:

- Enthusiastic
- Able to use your own initiative
- Able to work well under time pressure
- Deal sensitively and courteously with members of the public whilst en route
- A driver, and able to drive a St Luke's vehicle in a courteous way
- To produce copies of full driving licenses on an annual basis
- To inform the Head of Facilities if any driving offences occur whilst driving for either business or personal use.

Knowledge, Training and Experience

To be familiar with ordnance survey maps and be able to read them
No exact experience is necessary because full training will be given

To apply:

If you are interested in finding out more about this volunteer role or would like to apply, please contact Rebecca Kelly our Events Fundraiser via email: rkelly@stlukes-hospice.org.uk

St Luke's Volunteer Services

Tel: 01752 401172 • Email: volunteer@stlukes-hospice.org.uk

www.stlukes-hospice.org.uk/volunteering

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