

DISTRIBUTION CENTRE: DRIVER ASSISTANT

VOLUNTEER

Line Manager: Distribution Centre Manager/Supervisor

Location: Retail Distribution Centre, Plympton

This is a great opportunity to volunteer with our Distribution Centre team supporting and assisting the distribution drivers and furniture collection team. This role helps to bridge the gap between the Distribution Centre and our retail outlets. Our drivers cover Plymouth and the surrounding areas, which gives a great opportunity to get out and interact with St Luke's Hospice Plymouth supporters in our community.

Your role

- Supporting the distribution drivers to deliver and collect donated items to and from our retail outlets and return them to the Distribution Centre
- Loading and unloading goods to be delivered
- Occasionally supporting the furniture collection team

Your qualities

- Reliability, flexibility, commitment
- To have a 'can-do' attitude and integrity
- Physically fit to lift heavy items

How we work together

Volunteers are a valued and vital part of St Luke's

What volunteers can expect from St Luke's Hospice Plymouth

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- To be valued and treated with respect
- To receive the appropriate induction and training
- To be supported in the role, with a clear explanation of what it involves
- To have adequate supervision in the role

St Luke's Volunteer Services

Tel: 01752 401172 • Email: volunteer@stlukes-hospice.org.uk

www.stlukes-hospice.org.uk/volunteering

Reg Charity No. 280681

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- To have access to information to enable them to perform their tasks
- To be able to decide at any time to end their involvement with St Luke's
- To have safe working conditions
- To be reimbursed for reasonable travel expenses
- To be appropriately covered by insurance
- To develop and grow with the volunteer role
- To be part of a fun and motivated team

What St Luke's asks from volunteers

- To perform tasks with reliability, flexibility and commitment
- To work towards St Luke's aims, objectives and core values
- To attend training and volunteer meetings when required, where possible
- To accept support and supervision to enable performance of tasks
- To communicate with your supervisor if you are unable to attend
- To respect and maintain confidentiality at all times
- To use your specialist skills/knowledge to convert donated items into sales/funds

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